

# APPLICATION INSTRUCTIONS



Dear Applicant,

Thank you for applying for residency at a Silver King Companies, Inc. managed community. Before we can proceed with the application process, we will need you to provide the following items:

## To Bring - Per Adult Occupant (18 Years or Older)

- 1** **Forms of Identification** to be selected from the below list of documents:
- **One (1) from List A and One (1) from List B = 2 ID's Needed**
  - **U.S. Passport = 1 ID Needed**

List A	List B
Social Security Card	<b>US Citizens &amp; Permanent Resident Aliens</b>
ITIN Authorization Letter	State Issued Driver's License
U.S. Passport	State Issued Driving Learner Permit
	DMV Identification Card
	Commercial Drivers License
	<b>Legal Immigrants (Non-Permanent Status)</b>
	Limited-Term State Issued Driver's License
	Limited-Term State Issued Learner's Permit
	Limited-Term DMV Identification Card
	Limited-Term Commercial Driver's License
	<b>Illegal U.S. Immigrants</b>
	UT Driving Privilege Card
	UT Learner's Permit

- 2** **Payment for Application Fee** - \$35 per Applicant (18 years or older) (Cashier's Check or Money Order Only)
- 3** **Proof of Current Employment Letter**
- 4** **Proof of Income**
- Total household income and Year-To-Date Earnings (Last 3 pay stubs)
  - **Self-Employed** – Current CPA prepared financial statement or more recent tax statement

## To Fill-Out, Sign, and Return - Per Adult Occupant (18 Years or Older)

- 1** Application for Residency
- 2** Information for Applicants
- 3** Privacy Policy

Once we receive the above items, we will be able to continue with the residency application process.



# APPLICATION FOR RESIDENCY

*Wasatch View Estates*



communities

1700 W 2700 N, Ogden, UT 84404

Phone: (801) 782-4078 • Fax (801) 782-5755

## OFFICE USE ONLY

Home Site #: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Move-In Date: \_\_\_\_\_

Rent Amt: \$ \_\_\_\_\_ Deposit Amt: \$ \_\_\_\_\_

New Applicant       Move - New Space

**Instructions: Fill out completely and legibly in blue or black ink. Each Adult Occupant must complete separate Application Packets.** Applications that are not fully completed or signed will be rejected. Identification will be required by means of photo ID to confirm identity and proof of valid Social Security Number. Acceptable ID's are outlined in the Application Instructions.

### APPLICANT INFORMATION

**Applicant's Name** (full legal name)  SR  JR  II  III

Married    Single    Divorced    Widowed    Separated   Maiden Name or Alias (if any)   Phone No.   Cell No.

Social Security #   --   --   Date of Birth   Pager No.

Driver's License #   State Issued   Expiration Date

Are you currently a U.S. citizen?  Yes  No   If NO, please explain:

**Have you or ANYONE (regardless of age) who will be residing with you:**

- 1) Ever been arrested, cited, prosecuted, pleaded guilty to, or been convicted of a crime?       Yes    No
- 2) Ever been placed on probation, parole, or affected by the Megan Laws?       Yes    No
- 3) Ever been or currently are a member of a gang?       Yes    No
- 4) Ever had a or currently have a warrant for your / their arrest       Yes    No
- 5) Ever been or currently are involved in ANY criminal activity       Yes    No
- 6) Ever been evicted or had a forcible detainer filed against you?       Yes    No
- 7) Ever moved to avoid eviction or because of problems with other residents or a landlord?       Yes    No

Explain ALL "YES" answers IN DETAIL Include Mitigating Circumstances you would like Management to Consider (Attach extra page if necessary):

### EMPLOYMENT HISTORY

Current Employer       Self Employed      Phone      Address      Nature of Business      Position      Start Date      Gross Pay Rate \$      Per Month      Hours Wkly      Supervisor      Direct Phone      \*Source of other income      Amount

\*Other Income Note: Alimony, child support or separate maintenance incomes do not have to be revealed unless the applicant wishes to have such sources considered as a basis for this application.

↓ PLEASE CHECK ONE:  Second Employer       Previous Employer (If Current Less Than Three Years) ↓

Second Employer       Self Employed      Phone      Address      Nature of Business      Position      Start Date      End Date      Gross Pay Rate \$      Per Month      Hours Wkly      Supervisor      Direct Phone



**RESIDENTIAL HISTORY**

Current Address		Your Phone #	
City	ST	ZIP	
Landlord / Mtg Co	<input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Live w/Family		
Landlord Phone	Alternate/Cell Phone		
Date Moved In	Current Rent Amount		
Lease Expires	<b>Have you Given Notice to Vacate?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
Reason for Move			
Previous Address			
City	ST	ZIP	
Landlord / Mtg Co	<input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Live w/Family		
Landlord Phone	Alternate/Cell Phone		
Date Moved In	Date Moved Out	Rent Amount	
Reason for Move			
Have you ever been evicted or refused to pay rent when due?: <input type="checkbox"/> Yes <input type="checkbox"/> No If YES explain:			

**ADDITIONAL OCCUPANT(S)** (Separate applications required for all adults)

Number of persons to occupy home:			
Name	Relationship	Date of Birth	

**EMERGENCY INFORMATION**

Name & Relationship	Address	Home Phone	Cell Phone

**FINANCIAL INFORMATION**

	Bank Name	Branch / Phone	Account Number
Checking			
Savings			
Have you ever filed bankruptcy?		When/where?	

**OTHER INFORMATION**

	Make	Model	Year	Color	License Plate #	State/Exp date
Vehicle #1						
Vehicle #2						
Boat#						
Trailer#						
RV#						
<b>You must maintain home insurance</b>			Policy #	Copy attached <input type="checkbox"/> Yes <input type="checkbox"/> No		

PETS: <input type="checkbox"/> Yes <input type="checkbox"/> No		Type:	Age:	How Many?			
Breed	Age	Sex	Height	Weight	Spay/Neuter	License #	Name



<b>HOME INFORMATION</b>	
Make:	Year
Length:	Width
Serial #	
Lien holder (If Applicable):	
Space Number	

Subject to the owner’s approval, the undersigned hereby makes application to lease a space in the above community. As an inducement to the owner to approve this application the undersigned warrants that all information furnished on this application is to the best of my knowledge, complete and accurate. I agree that the discovery of misstatements, false or omitted information constitutes grounds for rejection of this application or termination of any agreements made.

<b>AUTHORIZATION</b>	
<p>Applicant represents that all of the above statements are true and complete, and hereby authorize verification, now and in the future, of above information, references, and credit records. Applicant acknowledges that ANY false information contained herein constitutes grounds for rejection of this application if discovered before or after move-in. Management reserves the right to verify application information after move-in. This application is preliminary only and does not obligate owner or representative to execute a lease or deliver possession of proposed premises. By signing this application, applicant(s) authorize all persons/firms named and unnamed in this application to freely provide any and all requested information concerning applicants and hereby waive all right of action for any consequences resulting from such information.</p>	
<p>I acknowledge payment of \$_____ as a nonrefundable fee for the purposes of processing this application.</p>	
<p>Print Name: _____</p>	
<p>Signature: _____ Date _____</p>	

All persons will be treated fairly and equally without regard to sex, familial status, disability, national origin, or source of income.



# Wasatch View Estates



communities

## INFORMATION FOR APPLICANTS

### You will be denied rental if:

- Any applicant **misrepresents any information** on or in connection with their rental application materials. If misrepresentations are found after a Rental Agreement is signed, the applicant's right of residency under their Rental Agreement may be terminated.
- Any applicant/proposed occupant has ever been convicted of any crime involving violence against another person or the use of a dangerous weapon, or of a sex crime resulting in listing on a government sponsored sex offender registry. Any applicant/proposed occupant has been **convicted of a felony** that would be considered a threat to real property or to other residents' peaceful enjoyment of the premises, *including* the manufacture/distribution of controlled substances. In the last 5 years any applicant/proposed occupant has a **conviction for any type of crime** that would be considered a threat to real property or to other residents' peaceful enjoyment of the premises, *including* the manufacture/distribution of controlled substances and driving under the influence.
- The applicant's **credit check** shows an excessive number of **non-current accounts**. Occasional credit records showing late payments could be acceptable, provided the applicant can justify the circumstances.
- In the last five years an applicant or proposed occupant has had a court-ordered for-cause **eviction**.

### Additional Conditions of Residency:

- **No person may live in the Community unless** they are named on a Community Application **and he/she is approved for residency. Failure to receive approval** may result in **immediate eviction**.
- **Homes** brought into the Community or which will remain in the Community after sale **must be approved in advance** by Management. **Failure to receive approval** may result in **immediate eviction**.
- Homes must be **Owner occupied**. Owners must provide a copy of the **title, evidencing ownership of the home as well as proof of current home owner's insurance**. Maximum home occupancy is **2 persons per bedroom and 1 per living room**.
- **All applicants/proposed occupants must show two pieces of I.D. and sign this form below**. We require a photo I.D. (a driver's license if possible) and a social security card, non-resident alien card, military I.D., or government issued I.D. I.D. must be presented with completed Rental Application for copying by the manager.
- **Applicants must provide proof of current employment and total current household income, including year-to-date earnings, for all applicants whose income and/or credit is used to qualify for residency. Employment and income proof must be presented with the completed Rental Application.**
- **We require up to 7 business days to process an application and will accept the 1<sup>st</sup> qualified applicant.**

The Community will make reasonable accommodations to persons with disabilities. Please contact the Manager regarding any requirements you may have. Community-owned homes and RV and travel trailer applicants may not be subject to some of the foregoing requirements.

### APPLICANT MUST SIGN BELOW

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Dated: \_\_\_\_\_

This information for Applicants is a summary of Community policy. Please contact Community Management if you want additional information prior to signing a Rental Agreement. This Information for Applicants may be changed at any time without notice.

2700 North 1700 West, Ogden, UT 84404 • Phone: (801) 782-4078 Fax: (801) 782-5755



# Wasatch View Estates



communities

## PRIVACY POLICY

### What this Privacy Policy Covers

- This Privacy Policy covers Wasatch View Estates' treatment of nonpublic personally identifiable information that we collect when you, the "customer" or "consumer," apply to lease a home site from us. This policy also covers our treatment of any nonpublic personally identifiable information that our business partners share with us.
- This policy does not apply to the practices of non-affiliates of Wasatch View Estates.

### Information Collection and Use

- We collect nonpublic personal information about you from the following sources:
  - Information we receive from you on applications or other forms
  - Information about your transactions with us, our affiliates, or others, and
  - Information we receive from a consumer reporting agency

### Information Sharing and Disclosure

- We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted by law

### Confidentiality and Security

- We restrict access to nonpublic personal information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic and procedural safeguards that comply with federal standards to guard your nonpublic personal information

By signing below, I acknowledge that Wasatch View Estates provided me with a copy of its Privacy Policy.

### Applicant:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Dated: \_\_\_\_\_

